



## Agreement Letter for PEF STEM Fellows 2025-2026



Name: \_\_\_\_\_ School: \_\_\_\_\_

We are pleased that you are applying to be a part of the 13th cohort of PEF's STEM Fellows (STF). If accepted into the STF program, you are entering into an agreement with the Public Education Foundation, lead partner and fiscal agent, and the PEF Innovation Hub, a partner of the Tennessee STEM Innovation Network. You will be expected to:

- Maintain full attendance at all sessions (Excused absences require the approval of the IEF coordinators)
- Arrive on time and stay for the full duration of all sessions
- Participate fully in program activities
- Take a leadership role in advancing innovative education at your school and in your community
- Participate in online knowledge sharing among the cohort
- Commit to contributing to the development of an inclusive, respectful, and intellectually stimulating community of practice with the other fellows in the cohort.

As part of the year-long professional learning, STEM Fellows will:

- **Participate in the in-person summer institute: June 23-25, 2025 in Chattanooga, TN.**
- Participate in four full-day workshops during the school year (September, November, January, and March).
- Complete a job shadow with a regional STEM business during the Fall semester
- Lead a STEM-focused community project (e.g. Family STEM Night, partnership event, etc)
- Participate in the culminating celebration in May 2026 (date TBD by cohort).

As an acknowledgement of the time and commitment you are putting forth to this program, upon successful completion, you will receive a \$500 stipend. Failure to meet expectations as outlined above may result in non-remittance of the stipend.

**I, the undersigned, acknowledge the terms and conditions of participation in the Innovation Educator Fellows, if selected, and my signature indicates I intend to comply with all stated herein. I understand submission of this letter does not guarantee admission into the cohort and is part of the application process.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Support from your principal is critical to your success in this program. Therefore, we ask that your principal sign below acknowledging their understanding and support the program requirements listed above.

**I, the undersigned, authorize this educator to participate in the workshops, educational sessions, and collaborative projects included in the Innovative Educator Fellows program requirements. I understand submission of this letter does not guarantee admission into the cohort and is part of the application process.**

\_\_\_\_\_  
**Principal Name** (please print)

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Date**

Please return signed form via email, fax, or mail to:

ATTN: Cliff Brittingham  
Public Education Foundation  
1651 S. Holtzclaw Ave, Suite 201  
Chattanooga, TN 37404  
Email: [cbrittingham@pefchattanooga.org](mailto:cbrittingham@pefchattanooga.org)  
Fax: 423-265-9832